

February 28, 2023

U.S. Environmental Protection Agency (EPA)  
Office of Environmental Justice and External Civil Rights

INSERT LOGO/HEADER

RE: Letter of Commitment and Support for Environmental Justice  
Collaborative Problem-Solving (EJCPS) Cooperative Agreement Program  
for [CBO-Applicant]

Dear EPA,

[Partner-organization] is a [Here, describe the partner organization in one sentence including stakeholder group. Example: *national environmental justice and climate justice non-profit network of over 140 members across the United States.*] We are happy to be listed as a key community partner in the Request for Applications (RFA) for the Environmental Justice Collaborative Problem-Solving Cooperative Agreement Program submitted to the Environmental Protection Agency (EPA) by [CBO-Applicant].

**[Partner organization] Role:** We are committed to working with [CBO-Applicant] and other community partners identified in the EJCPS application to advance the local vision and needs articulated in the Request for Applications (RFA). [Here, say specifically what the partner is doing to help: indicate whether it is (1) technical assistance, (2) planning, (3) capacity building support (4) community outreach/education support. Example: *A2 can provide a range of technical support, including technical support for project management (e.g., procurement, interpreting award requirements), capacity building support, liaising and networking CBO -Applicant with other partners who can help.*]

**[Partner organization] Relationship to Applicant:** [partner organization] has worked with [CBO-Applicant] on other grants over the years. [Describe previous cooperation if applicable, or if there hasn't been cooperation, explain how organization knows them, e.g., how long they have been a member.]

**Relationship to Community:** [Indicate the relationship of the organization to the community, or if there isn't one, focus on the applicant's relationship to the community and emphasize their experience with engaging meaningfully with the community.]

If [CBO-Applicant] is selected for participation in the program, [partner organization] commits to regularly engaging with [CBO-Applicant] and other key partners of the Collaborative Problem-Solving Agreement. This includes the potential to participate in EJCPS meetings with the technical advisory panel and other key partners and stakeholders from our community.

We look forward to participating in the EJCPS to build local capacity in our organization and community to advance transformative environmental justice projects.

Thank you,

[signature]

[Name]

[title]

[Partner organization]