1. FERC Participation Checklist

	Pre-file Stage, Application Stage, and Post-Certification		
Notes	**1st Stage: Pre-Filing**		**Guide**
	👁	Watch for the start of the pre-file process, in which FERC issues the applicant a pre-filing docket number (starts with "PF") and the applicant files its *Request to Initiate NEPA Pre-Filing Processes* in that docket	p. 71
	☐	Begin tracking deadlines based on applicant's estimates, although FERC will likely alter the deadlines once the *Notice of Intent to Prepare an EIS* issues	
	☐	Sign up online to get automatic notifications of filings made to the project's pre-file docket	pp. 71–72, 86–87
	👁	Watch for FERC to issue a *Notice of Intent to Prepare an EIS / EA*	pp. 75–76, 61–62 (EIS/EA)
	☐	Track the deadlines in that notice, including the scoping period comment deadlines, scoping meeting times, and locations	
	👁 ↻	Watch for drafts of the Resource Reports as they are filed (a draft of Resource Report 1 and alternatives may come in as quickly as 30 days post-notice)	pp. 72–74
	☐	Begin identifying experts who could opine on the project, its impacts, and alternatives	pp. 36, 97
	👁 ↻	Read the applicant's monthly status reports (different from Resource Reports) and any responses the applicant files in response to FERC requests	pp. 72–75, 62–65 (other agencies)
	👁 ↻	Especially if you are participating in multiple permitting processes, watch for information in the monthly reports about the applicant's progress getting permits from other agencies	
	➔	**E.g., DOE Checklist (#3)** **Corps Section 404 Checklist (#4)** **CWA Section 401 Checklist (#5)** **CAA Checklist (#6)**	
	👁 ↻	Read anything filed by FERC or other agencies in the docket	
	☐	Check if FERC has changed deadlines or required the project proponent to act, e.g., file supplemental information	
	👁 ↻	Watch for concerns raised by other agencies or groups about the project that you might include in your own comments	

👁 Read or watch for (passive task) ☐ Active task ↻ On-going task ✎ Write and file ➔ Go to Checklist

Notes	1st Stage: Pre-Filing	Guide
	☐ Attend the applicant's "open house(s)" to gather information about the project	pp. 75, 87–88
	☐ Mobilize interested parties to attend the scoping meeting(s), which will likely be near the project site	pp. 76, 85–86
	☐ Request interpreters of FERC	
	☐ Connect with allies and inquire if they want help preparing sample scoping comments to read out-loud at the meeting	
	☐ Mobilize media to attend, if desired	
	☐ Attend and give oral comments in the scoping meeting(s)	
	☐ Review the transcripts from the scoping meeting(s) to identify other allies and other areas of concern about the project. Make sure your oral comments were included.	
	✏ Draft and submit scoping comments within the deadline (It's ok to submit multiple comments as more information is gathered or learned, e.g., by reading Resource Reports, the applicant's monthly reports, or after meetings)	pp. 76, 92–94, Apps. 17, 19–21
	👁 Watch for the applicant to file its *Application for Authorization (or Certification) under the Natural Gas Act*, which marks the end of the pre-filing stage and the start of the application stage. After this point, project documents will be filed in the application docket (the number that begins with "CP")	pp. 76–77

👁 Read or watch for (passive task) ☐ Active task ↻ On-going task ✏ Write and file ➡ Go to Checklist

Notes	2nd Stage: Application	Guide
Once the Pre-file stage concludes, the Application stage begins		
	☐ Sign up online for the application docket (starts with "CP"); advocates who signed up during pre-file should automatically be registered	pp. 76–77, 86–87
	👁 Watch for FERC to issue the *Notice of Application*	
	☐ Track the deadlines in the notice once it issues (e.g., for comment and intervention)	
	👁↻ Read the applicant's filings, including responses to FERC requests and monthly reports to track changes in the project and to monitor how permitting is progressing at FERC and other agencies	
	➡ **E.g., DOE Checklist (#3)** **Corps Section 404 Checklist (#4)** **CWA Section 401 Checklist (#5)** **CAA Checklist (#6)**	
	👁↻ Read any documents filed by FERC or other agencies	pp. 78, 62–65 (other agencies)
	☐ See if FERC has altered deadlines or asked the applicant to act	
	👁↻ Watch for concerns raised by other agencies or groups about the project that you might include in your comments	
	✏ File a motion to intervene during this first window of opportunity (pre-draft EIS)	pp. 88–91
	👁 Watch for the *Notice of Availability of the Draft EIS* (or EA)	pp. 78–80, 92–94, 94–124 (common concerns), Apps. 4, pp. 10, 14–16, 22
	☐ Track the deadlines in the notice and note the place and time for the public comment session(s) on the draft EIS	
	👁 Read the draft EIS or EA	
	☐ Share the draft EIS or EA with allies	
	☐ Share the draft EIS or EA with experts and attorneys for feedback	
	✏ Draft and submit comments on the draft EIS / EA (multiple comments are ok!)	
	✏ File a motion to intervene during this second window of opportunity, if you haven't already (only available if an EIS is being drafted, not if it is an EA-only proceeding)	pp. 88–91

👁 Read or watch for (passive task)   ☐ Active task   ↻ On-going task   ✏ Write and file   ➡ Go to Checklist

Notes	2nd Stage: Application	Guide
	☐ Mobilize interested parties to attend the draft EIS comment session(s), which will likely be near the project site (there might be no such meeting if it is an EA proceeding)	pp. 80, 85
	☐ Request an interpreter of FERC	
	☐ Connect with allies and inquire if they want help preparing sample comments to read out-loud at the meeting	
	☐ Mobilize media to attend, if desired	
	☐ Attend and give oral comments at the draft EIS comment session(s)	
	☐ Review the transcripts from the meeting(s) to identify other allies and other areas of concern about the project. Make sure your oral comments were included.	
	👁 Watch for the *Notice of the Availability of the Final EIS*	pp. 78–81, 92–94
	👁 Read the final EIS and FERC's response to draft EIS comments	
	☐ Share the final EIS with allies	
	☐ Share the final EIS with experts and attorneys for feedback	
	✏ Submit any additional written comments on the final EIS	
	👁 Watch for the Certification or Authorization Order stating FERC's decision	pp. 82–83

	If FERC approves the project, you may need to appeal	
Notes	**3rd Stage: Post-Certification**	**Guide**
	👁 Read the Certification or Authorization Order	pp. 82–85
	☐ Talk to attorneys, allies, and experts about flaws in the Order	
	☐ Talk to attorneys about which court would hear an appeal	
	✏ Within 30 days of the Order issuing, draft and submit a request for rehearing identifying **every** flaw that you might want a court to review	pp. 82–85, 94; Apps. 8, 8b, 9, 11, 13
	✏ Appeal FERC's order on your rehearing request or, if no order has issued within 30 days of the date you filed your rehearing request, you may file your appeal directly with the appropriate court once those 30 days have elapsed	pp. 82–83

👁 Read or watch for (passive task)   ☐ Active task   ↻ On-going task   ✏ Write and file   ➡ Go to Checklist